

SUBMISSION GUIDELINES

2021-2022 Quartet Pilot Research Project Competition

Proposals are due by March 22, 2021

Please apply through ITMAT Pilot Grants (<https://www.med.upenn.edu/apps/itmat/pg>)

Proposal contents must include:

- a- NIH Biosketch
- b- Abstract and Face Page
- c- Detailed Budget
- d- Budget Justification
- e- Research Proposal
- f- References
- g- Protocol Letter (if applicable)

Format:

- Typeface: 11-point font: Arial, Helvetica, Palatino Linotype, or Georgia.
- Paper: 8.5 x 11 sheet with at least 0.5-inch margins (top, bottom, left and right)
- Single spaced

For questions or assistance contact: Abby Dolinger (abdol@sas.upenn.edu)

Application Components:

(Please use the templates provided below. Click on the form name to open a template.)

Form	Additional Instructions
a- NIH Biosketch	
b- Abstract and Face Page	"Abstract" and "Face Page" documents are combined into one document.
c- Detailed Budget	Unless otherwise noted, total direct cost should be in the \$20K range. Direct costs can be used to support undergraduate or graduate student research assistants, summer salary, data collection, analyses of secondary data sets, publication costs, etc.
d- Budget Justification	Include a narrative explaining all expenses for your proposed project as listed in your detailed budget.
e- Research Proposal	Include your Specific Aims and Research Strategy, not to exceed 2 pages in total combined.
f- References	Please include citations to any references cited.
g- Protocol Letter	"Key Elements Data Sharing Plan", "Human Subjects", and "Planned Enrollment Report" documents are combined in a fillable PDF.

Please read the Terms and Conditions file as well: [Terms and conditions](#).